

**MARYLAND DEPARTMENT OF THE ENVIRONMENT**

1800 Washington Boulevard • Baltimore Maryland 21230  
(410) 537-3000 • 1-800-633-6101 • http://www.mde.state.md.us

**WATER WELL ABANDONMENT-SEALING REPORT FORM**

SUBMIT COPIES OF COMPLETED FORM TO:

- \* COUNTY ENVIRONMENTAL AGENCY (contact MDE, WMA if address needed)
- \* WELL OWNER
- \* MDE, WATER MANAGEMENT ADMINISTRATION, WELL PROGRAM

DATE WELL ABANDONED: \_\_\_\_\_ (month/day/year)

\* PERMIT NUMBER OF ABANDONED WELL (if any) \_\_\_\_\_

\* PERMIT NUMBER OF REPLACEMENT WELL: \_\_\_\_\_

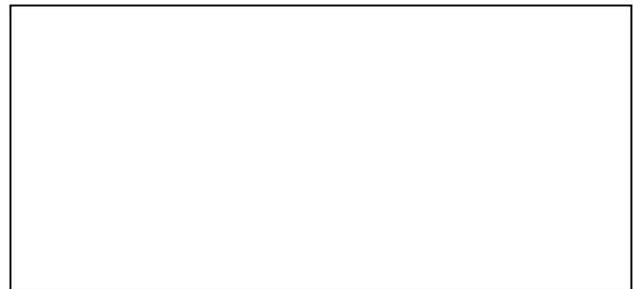
\* PERSON ABANDONING WELL: \_\_\_\_\_ WELL DRILLER'S LICENSE NUMBER: \_\_\_\_\_

CIRCLE: MWD / MSD / MGD

\* OWNER'S NAME: \_\_\_\_\_

\* WELL LOCATION:  
 COUNTY: \_\_\_\_\_  
 NEAREST TOWN: \_\_\_\_\_  
 TAX MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ PARCEL \_\_\_\_\_  
 SUBDIVISION: \_\_\_\_\_  
 SECTION: \_\_\_\_\_ LOT: \_\_\_\_\_  
 NEAREST ROAD: \_\_\_\_\_

SITE LOCATION MAP



\* TYPE OF WELL BEING ABANDONED:  
 \_\_\_\_\_ DRILLED \_\_\_\_\_ JETTED  
 \_\_\_\_\_ BORED \_\_\_\_\_ HAND DUG  
 \_\_\_\_\_ OTHER (specify) \_\_\_\_\_

LOG OF SEALING MATERIAL

| MATERIAL                | FEET |    |
|-------------------------|------|----|
|                         | FROM | TO |
|                         |      |    |
| VOLUME OF MATERIAL USED |      |    |
|                         |      |    |

\* USE CODE:  
 \_\_\_\_\_ DOMESTIC \_\_\_\_\_ MUNICIPAL/PUBLIC  
 \_\_\_\_\_ IRRIGATION \_\_\_\_\_ INDUSTRIAL  
 \_\_\_\_\_ TEST/OBSERVATION \_\_\_\_\_ GEOTHERMAL

\* TYPE OF CASING:  
 \_\_\_\_\_ STEEL \_\_\_\_\_ PLASTIC  
 \_\_\_\_\_ CONCRETE \_\_\_\_\_ OTHER (specify) \_\_\_\_\_  
 \_\_\_\_\_

SIZE OF CASING: \_\_\_\_\_ INCHES IN DIAMETER

DEPTH OF WELL: \_\_\_\_\_ FEET DEEP

WAS ANY CASING REMOVED? \_\_\_ YES \_\_\_ NO  
If yes, length removed, in feet: \_\_\_\_\_

WAS CASING RIPPED OR PERFORATED? \_\_\_ YES \_\_\_ NO

\_\_\_\_\_  
 SIGNATURE-MASTER WELL DRILLER OR SUPERVISING SANITARIAN LICENSE# \_\_\_\_\_ MWD / MSD / MGS CIRCLE ONE DATE \_\_\_\_\_

## INSTRUCTIONS

**TO:** Person Completing “Water Well Abandonment and Sealing Report”

**FROM:** Waste Water Permits Program, On-Site Systems Division

**SUBJECT:** Instruction for Completing the “WATER WELL ABANDONMENT AND SEALING REPORT FORM”

**DATE:** June 1, 2007

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### **GENERAL DISCUSSION:**

*A well is to considered as “abandoned” when any of the following conditions occur:*

- A. The well is in such a state of disrepair that continued use for the purpose of obtaining ground water is impractical; or,
- B. The well has been permanently disconnected from any water supply system or irrigation system.

*Once a well is determined to be abandoned, the well shall be sealed to prevent a hazard to the safety and well being of humans or animals and to prevent the interchange of waters of undesirable quality with those waters of desirable quality.*

The owner of the well shall notify the Maryland Department of the Environment of the sealing of any well on the form provided within 30 days after sealing the well.

### **DIRECTIONS FOR COMPLETING REPORT FORM:**

1. *Fill out the form completely and legibly;*
2. *Provide the Well Construction Permit Number. This is the number on the 3”x5” metal tag on the wellhead. If the tag is not present or the permit number is not known, write in “unknown”;*
3. Fill in the location of the property information. The State Assessment and Taxation web site, [www.dat.state.md.us](http://www.dat.state.md.us), under “Real Property Data Search” can be used to identify the property Tax Map and Parcel information;
4. Draw in the major features on the property, such as buildings, and locate the abandoned and sealed well with reference to the fixed physical features on the property; and,
5. Complete the check box information describing the abandoned and sealed well and include the identification and volumes of the sealing material used.

**SUBMITTAL OF THE REPORT FORM:**

The original form and copies shall be made and submitted to the MDE, local environmental health agency, the Maryland Geological Survey and the well owner.

**Submit the original and Maryland Geological Survey copy to:**

**Maryland Department of the Environment  
Water Management Administration  
Waste Water Permits Program  
1800 Washington Boulevard  
Baltimore, Maryland 21230-1718**

**Additional copies shall be mailed to the:**

- 1. Local County Environmental Health Agency; and,**
- 2. Well Owner.**

**ADDITIONAL INFORMATION:**

To obtain a copy of the Well Construction Regulations, COMAR 26.04.04, Abandonment Standards, .11, go to the Division of State Documents web site at [www.dsd.state.md.us](http://www.dsd.state.md.us) , under “COMAR Online”, search for “26.04.04.11”.

**If you have any questions please feel free to contact your local county environmental health agency or call Ms. Swatzbaugh, MDE, at 410-537-3784.**

**REFERENCES:**

Code of Maryland Regulations (COMAR), 26.04.04 -Well Construction, Regulation 11 – Abandonment Standards.  
Annotated Code of the Public General Laws of Maryland, Environment Article 9-1309.